

ZB Ordering & Customer Service Information

Mail Zaner-Bloser
Attn: Order Dept, PO Box 16764
Columbus, OH 43216-6764

Phone 800.421.3018
8:00 AM–6:00 PM EST
Monday–Friday

Fax 800.992.6087
Online www.zaner-bloser.com
If you are using a school purchase order, be sure to list the product item number, quantity, and price of each item you wish to order. Include shipping and processing.

Bill to: Note: We cannot invoice individuals.

Title (Ms., Mr., etc.) Name _____

Position (Specify Grade Level) _____

School or District _____

School Address _____

City _____ State _____ ZIP _____
() ()

School Phone _____ School Fax _____

E-mail Address _____

Ship to: (If different)

Title (Ms., Mr., etc.) Name _____

Position (Specify Grade Level) _____

School or District _____

School Address _____

City _____ State _____ ZIP _____
() ()

School Phone _____ School Fax _____

E-mail Address _____

ISBN-I3	Description	Qty	\$ Each	Total
CIB/978-0-7367-2291-9	Home Handwriting Pack Manuscript EXAMPLE ONLY	2	\$19.49	\$38.98
CIB/				
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Customer Service Call 800.421.3018 from 8:00 AM to 6:00 PM EST, Monday–Friday. If you have questions about materials you have already received, have your packing slip or invoice available when you call. Both contain information that will help us access your order quickly. If you have not received the materials you ordered, have your purchase order number and the date you placed your order available before you call.

International Customers For orders, returns, the name and location of the representative in your area, or for any other inquiries, please call: 614.486.0221, fax: 614.487.2641, or email: international@zaner-bloser.com.

School Prices This catalog shows school prices, which include a 25% discount from the retail price. For more information, see Retail Prices. Contact our Customer Service Department at 800.421.3018 about special discounts available on volume paper purchases. Prices are “each” unless otherwise noted. Availability of some items is limited. Zaner-Bloser reserves the right to change prices without notice.

Retail Prices Zaner-Bloser limits the sale of Teacher Editions, Manuals, and Guides to approved educators and educational institutions. Merchandise shipped to any location other than a school or school warehouse will be charged retail price. Bookstores, individuals, and non-school customers are charged retail price. To calculate the retail price of a product, divide the catalog price by 0.75. Orders from individuals cannot be invoiced and must be accompanied by full payment or charged to VISA, MasterCard, or Discover Card.

Shipping and Processing Shipping and processing charges for domestic orders are prepaid and added to the invoice as a separate item. If payment for educational materials is enclosed with your order, please add 9% or \$5.00, whichever is greater, to cover standard shipping and processing. Zaner-Bloser will choose the best shipping method for standard delivery. Most orders are shipped within 72 hours. For express shipping, call Customer Service at 800.421.3018.

Tax Add state and local taxes to the total amount of your order, if applicable. **If tax exempt, be sure to include your tax exemption number or a copy of your tax exemption certificate to qualify for zero sales tax.**

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Prices in effect September 1, 2009. Prices good through August 31, 2010. All orders are subject to acceptance by Zaner-Bloser in Columbus, Ohio. **Zaner-Bloser reserves the right to change prices without notice.**

Add 9% to cover standard shipping and processing costs (minimum charge of \$5.00)	Subtotal	
	Shipping (see note at left)	
	Sales Tax (if applicable)	
	TOTAL	\$




Customer Preference Code **DNW**

Payment Method

Purchase Order # _____

Check Check No. _____
Make checks payable to: **Zaner-Bloser**

Credit Card

VISA  MasterCard  Discover Card 

Credit Card # _____ Exp. Date (Mo./Yr.) _____

Authorized Signature _____